

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Central Office  
810 N. Main St.  
Burkesville, KY 42717 September 22, 2016

The Cumberland County Board of Education met at Central Office, 810 N. Main St. Burkesville, KY 42717 at 5:30 PM on September 22, 2016 with the following members present:

Present Board Members:

Mr. Lovell Grider  
Mr. Danny Lee  
Mrs. Faye Pharis  
Mr. Terry Riley  
Ms. Donna Thurman

**Call to Order**

**Roll Call**

**Adopt Agenda**

**Motion Passed:** Adoption of the agenda passed with a motion by Ms. Donna Thurman and a second by Mr. Lovell Grider.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mrs. Faye Pharis	Yes
Mr. Terry Riley	Yes
Ms. Donna Thurman	Yes

**Communications**

**Student/Staff Recognitions**

**Rationale:**

Bailey Willis wins competition in the FFA Dairy Holder Contest at the Kentucky State Fair.

The CCHS FFA Dairy Judging Team wins 2nd place at state FFA Dairy Judging Contest at KY State Fair. Rachel Barnett was 2nd and Hannah Skipworth was 3rd Overall High Individuals.

Team members: Hannah Skipworth, Rachel Barnett, Morigan McClendon, and Billy Messenger

The Livestock Judging Team placed 7th out of 48 teams.

Team members: Peyton Young, Bethney Myers, Emily Watson, and Will Alexander. Lannie Willen, advisor

**Superintendent's Report**

**Test Scores Update**

Public release of test scores is scheduled for September 29, 2016. Data is continuing to be reviewed for quality control and accuracy.

**SLED Day Packets**

All SLED Day NTI packets will be available for parent pick-up by September 30. We have stressed the importance of clarity of assignments in order to make this new initiative as effective as possible.

**2016 Community Partner Appreciation Luncheon**

We hosted our annual Community Partner Appreciation Luncheon Friday, and we had a record 32 businesses and community members represented. This is a way to show them how much they are appreciated for all they do for our schools. We also had a guest speaker talking about drug and alcohol prevention efforts with students.

### **Talk Around Town Schedule**

All program directors and principals have scheduled Talk Around Town segments with the radio station for this fall semester. This is a positive public relations and informational awareness campaign that we started last spring. We had such a great response, I figured we should communicate even more often with the community by doing segments each semester. Be listening!

### **MAF Grant for Elementary School/Preschool Grant**

I have completed the Math Achievement Fund grant, and it will be submitted to KDE next week. It is worth \$200,000 over the next four years and will fund a math intervention teacher at CCES to help students who struggle in mathematical conceptual understanding. Priscilla has already completed the Preschool grant as well, and it has already been submitted (\$25,000). We will know approval status later in October/November.

### **Shadowing a Student Challenge/Culture Audits**

Each principal, assistant principal, and guidance counselor will be "shadowing" a student for a day this year in order to gain a new perspective of what students in their schools encounter academically, socially, emotionally, etc. This shadowing experience will give administrators valuable insight into the lives of their students, which can then be translated into making incremental adjustments and changes in order to build a more positive school culture. Likewise, each school will also be participating in a school culture audit, in which administrators from the district leadership team will visit each school administering two surveys to all staff, interviewing all staff, and observing classrooms and transition periods. Again, schools will be given feedback from the audit and identification of key changes to the culture of the school will be made as needed.

### **Cafeteria Renovation Update**

The facility is Substantially Complete, meaning it can be used for the intended purpose. Gary has made a review and Punch List of outstanding items they need to reach Final Completion, and they are currently working on those items. In order to reach Final Completion, contractors must finish the Punch List, including Mech/Elec items, and compile closeout documents like Lien Releases, Special Inspection Reports, Operations & Maintenance Documents, and Warranties for our records. Once they notify Gary they are complete with both documents and remaining items, Gary will make a return visit to review the work. If they are in fact complete, he will issue a statement of Final Completion and submit a request for their Final Payment.

The windows added by Change Order are on order, and will likely take 8-10 weeks, then will be installed.

The Kitchen/Cafeteria roof also added by Change Order is scheduled to begin the first week of October.

One heat pump unit for the Kitchen was back-ordered and will arrive next week. The plan is to install it during Fall break.

### **Principals' Reports**

**Cumberland Co. Elementary**

**Wildly Important Goal #1**

**75% of CCES students will be reading on grade level or will make 1.2 years growth by May 2017.**

**What is wildly important about reading on grade level?**

“Students who are not reading at grade level by third grade begin having difficulty comprehending the written material that is a central part of the educational process in the grades that follow. Meeting increased educational demands becomes more difficult for students who struggle to read.”

“Students who are above grade level for reading in grade 3 graduate and enroll in college at higher rates than students who are at or below grade level.”

Lesnick, J., Goerge, R., Smithgall, C., & Gwynne J. (2010). Lesnick, J., Goerge, R., Smithgall, C., & Gwynne J. (2010). Reading on Grade Level in Third Grade: How Is It Related to High School Performance and College Enrollment? Chicago: Chapin Hall at the University of Chicago. “Nearly 2/3 of students who reach the fourth grade without proficient reading skills end up on welfare or in prison.” <http://www.k12reader.com/the-importance-of-reading-comprehension/>

**How do we measure reading level?**

Students take the STAR 306 Reading Assessment five times during the course of the year - August, October, December/January, March and May. This test gives each student a reading level such as 1.6, 3.4, etc.

**Where are we starting?**

Here are the results of our first round of STAR testing that was administered in August:

**Percentage of Students Reading on Grade Level Test 1 (1.0, 2.0)**

**Current**

**Kindergarten**

<b>1st grade</b>	85
<b>2nd grade</b>	56
<b>3rd grade</b>	47
<b>4th grade</b>	51
<b>5th grade</b>	42
<b>Total - Average</b>	56.2

**What are we doing to improve reading level?**

1. Every student has a goal to complete 10 units on Lexia each week. Teachers monitor and check their progress daily.
2. Track percentage of students meeting their 10 unit goal weekly
3. Recognize students who progress to the next level in Lexia at morning assembly
4. Encourage students to participate in our AR program through quarterly reading incentives
5. Teachers meet individually with students to monitor and discuss their personal reading level goals
6. Students who complete all Lexia units move to Reading Plus.

**Cumberland Co. Middle**

**Instruction/Assessment**

- TPGES observations have begun
- WIG #160% P/D or higher in all tested areas
- WIG #2 Reduce novice in math/reading by 30%
- Attendance Goal 97%
- Attending Novice Reduction Workshop
- MAP Assessment Round 1 scheduled for 9/20/21, PAS SS scheduled for 9/27

**Celebrating Success**

- Planning staff recognition/celebration for last year’s KPREP performance
- Hosted Bruce Lindsey from KDE to see technology implementation
- Presenting at Empowering Parents: Ensuring Student Success Symposium at Berea College

- Spoke at Ambassador's Program at County Extension Office

#### **School Culture/Morale**

- Club Day
- Ambassador's Program
- 6th graders participating Walk Across America in collaboration with public library
- Planning to renovate student bathrooms
- Added 3 parent computers in front lobby
- Planning staff hayride/bonfire
- Lunch Bunch

#### **School Management**

- Monthly SBDM Meetings
- Completed Teachscape recertification
- Staff compliance trainings complete
- Completing SLED day materials/packets for parents
- Midterms going home Wednesday
- Program Review plans for Google Classroom
- NISL
- REMIND for parents

#### **Safety**

- 30 day drills have been completed
- Added evacuation procedures during morning/afternoon arrival/dismissal
- KASA Safety Committee Meeting
- PBIS Meeting

#### **Cumberland Co. High**

#### **Instruction and Assessment**

Our Wildly Important Goals for the 2016-2017 school year are to:

- Reduce the overall novice percentage in reading by 10%
- Reduce the overall novice percentage in math by 5%
- Our WIGs are our focus on the current year's 30-60-90 Day Plan. The following strategies will be used to ensure the reduction and decrease the gap in novice scores by our free and reduced lunch student population:
- A Learning Design Collaborative (LDC) Team and a Math Design Collaborative (MDC) Team will be formed with all teachers participating. The teams will use KDE resources for both LDC and MDC models to be utilized with students.
- Several PLCs will be designed around analyzing student needs and the use of the resources to meet those needs.
- Our Gear-Up specialist, Debbie Garner, along with the ninth grade English teacher, Cheryl Tarter, will collaborate to conduct a reading assessment with all ninth graders using the CORE Reading Assessment and Teaching Reading Sourcebook. The assessment targets individual needs in reading, and the sourcebook offers clear direction for differentiated instruction to move students toward reading proficiency.
- Get the Picture?! Strategist Debbie Wilson will work closely with IEP students and collaborate with our exceptional education faculty to target interventions for those students.
- We will utilize Learning Check, MAP, and CPA Assessment data to drive RTI scheduling.
- ESS Daytime Waiver hires will be utilized for Tier 3 RTI in reading and math.
- Data Trackers will be utilized and shared among the faculty and administration.

We will know we are being successful when the strategies are in place and we are seeing at least a 2% novice reduction in reading and a 1% novice reduction in math with each 30-day interval of the plan.

**Student Learning & Support Services (Action Items)**

**Treasurer's Report**

**Motion Passed:** Approval of the treasurer's report passed with a motion by Mr. Terry Riley and a second by Mrs. Faye Pharis.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mrs. Faye Pharis	Yes
Mr. Terry Riley	Yes
Ms. Donna Thurman	Yes

**Working budget SY 2016-17**

**Motion Passed:** Approval of the working budget for SY 2016-17 passed with a motion by Ms. Donna Thurman and a second by Mr. Lovell Grider.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mrs. Faye Pharis	Yes
Mr. Terry Riley	Yes
Ms. Donna Thurman	Yes

**Consent Agenda**

**Motion Passed:** Approval of the consent agenda passed with a motion by Mr. Lovell Grider and a second by Mrs. Faye Pharis.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mrs. Faye Pharis	Yes
Mr. Terry Riley	Yes
Ms. Donna Thurman	Yes

**Minutes of Previous Meeting**

**Fundraiser Request**

**Declaration of surplus items**

**Declaration of surplus property (alternative school house)**

**MOU with Berea College for GEAR Up grant**

**School Meal Prices SY 2016-17**

**Contract with Gaddie Shamrock for track and CCES front parking lot pavement**

**Payment of Claims and Salaries**

**Notification of Personnel Actions**

**Public Comment**

**Adjournment**

**Motion Passed:** Adjournment of the meeting passed with a motion by Mr. Terry Riley and a second by Ms. Donna Thurman.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mrs. Faye Pharis	Yes
Mr. Terry Riley	Yes
Ms. Donna Thurman	Yes