

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Central Office
810 N. Main St.
Burkesville, KY 42717 April 21, 2016

The Cumberland County Board of Education met at Central Office, 810 N. Main St., Burkesville, KY 42717 at 5:30 PM on April 21, 2016 with the following members present:

Attendance Taken at 5:31 PM:

Present Board Members:

Mr. Lovell Grider
Mr. Danny Lee
Mr. Terry Riley
Mrs. Faye Pharis
Ms. Donna Thurman

Call to Order

Roll Call

Adopt Agenda

Motion Passed: Adoption of the agenda passed with a motion by Ms. Donna Thurman and a second by Mr. Terry Riley.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mr. Terry Riley	Yes
Mrs. Faye Pharis	Yes
Ms. Donna Thurman	Yes

Communications

Student/Staff Recognitions

Rationale:

Special Guest Recognition: Dale Hollow Shriners Club; Members of the Shriners Club addressed the board to thank the district for allowing a group of our elementary students to attend the Kosair Children's Hospital Circus in Louisville this year.

Distinguished on KPREP: Andruw Morgan, Blake Bowlin, Charlsey Garmon, and Gavin Vincent

Campbellsville Teacher of Excellence Award recipients: Tiffany Skeens, Kristen Anderson, Lori Branham

Charlsey Garmon-Legislative page

Superintendent's Report

CCSD's inaugural Leadership Retreat held at Dale Hollow State Park was a success! Staff leaders explored expanding their leadership skills, knowledge, and capacity to lead effectively through a study of Ron Clark's book, *Move Your Bus*. Additionally, participants were motivated and energized through various team building activities all focused on developing a positive school culture. Many thanks for a great turnout! CCSD is fortunate to have such innovative, dedicated leaders!

Lawmakers negotiated a budget that passed both houses Friday, which is the last day of the session. Concerning K-12 education, SEEK will remain the same, and

there are no cuts to supplementary programs (i.e., ESS, textbooks, FRYSC, preschool, etc.). The Governor will have the right to veto the entire bill or certain parts. Nevertheless, it appears we have been spared from any cuts. The state passed another calendar relief bill this year that will aid us by allowing us to get out of school a day sooner. We will be allowed to count instructional minutes only (without regard to day requirement), and we have enough extra time to allow us to have our last day of students on MAY 25 instead of the 26th. That also means another planning day will be needed for contract purposes. The Board has to finalize this at our meeting next week. LAST DAY FOR STUDENTS—May 25; PLANNING DAYS FOR STAFF—May 26 and 27.

I met with Gary Scott and Mack Davis Construction on Wednesday as part of our monthly progress meetings. Everything is on track with the project, and the budget for the project is also in line. We actually received a couple of credits by reducing the grease trap size (plus labor reduction) and revising the kitchen staff toilet scope per inspector specifications. Gary is, however, concerned about the roof on the kitchen and cafeteria area. He explained that it is in dire need of replacement as soon as possible. Although it is not part of this project, he recommended we remain aware of its vulnerability.

Our NTI plan proposal has been "pre-reviewed" by the state, and they have given us the green light to board approve the application for submission. The NTI program would allow us to use non-traditional instruction methods (pre-planned packets of work that all students can do with or without Internet) in order to continue school even in the event of school closures for up to 10 days. This will help us avoid making up days at the end of the year, so we do not have to worry about going into June.

CCSD administrators along with administrators from Monroe Co. partnered for our 8th consecutive year to conduct "instructional rounds" in an effort to focus on continual improvement and growth for the betterment of our students and staff. We visit one of their schools, and they visit one of our schools to conduct "rounds" similar to the medical profession to help diagnose and treat an identified problem of practice relative to each school.

Our Staff and Teacher Attendance Reward Program was implemented this year to recognize teachers and staff members with perfect attendance each month. All staff members with perfect attendance for each month are placed in a drawing for \$25 gift cards in order to encourage good attendance and strong work ethic. So far, we have recognized 16 teachers and staff members for their hard work and dedication.

Principals' Reports

Cumberland Co. Elementary

On April 1st, CCES hosted our 2nd Leadership Event with over 20 parents and community members in attendance. Participants attended a gallery walk to learn more about different activities going on at CCES, heard from student speakers, went on a tour with student guides, heard from both the Teacher and Student Lighthouse Teams and had lunch while enjoying the talents of some of our CCES students. It was a great day for our school!

Last spring, CCES held a Spring Carnival to raise money to make improvements to the gym. Over \$12,000 was raised and those improvements are now completed.

-New sinks and toilets in the bathroom

-Inside of gym, bathroom and stage area has been painted

-New stalls in bathroom

Metal added around the interior of gymnasium to cover old, worn insulation

-Panther Leader in Me artwork added

Cumberland Co. Middle

Instruction/Assessment

CPA work

Hosted Instructional Rounds

Visited Monroe Middle for Instructional Rounds

Preparing for last PAS test/projection of the year

Testing schedule/procedures planned

Celebrating Success

Instructional Rounds was successful" **these kids love school"**

Leadership Retreat participation

Caity Patterson will be recognized by Kentucky for scoring a 20 on ACT as a 7th grader

School Culture/Morale

On Time on Target

Spirit Week

Spring Formal Dance

Family Night Planned

Reward Trip to BG

School Management

Evaluations (SGG, PGP, Summative ratings)

KTP Cycle 3

Leadership Team monthly meeting

Talk Around Town - Autism

Cumberland Co. High

School Culture and Morale

Several factors indicate a positive school culture and high morale among students and staff at CCHS.

Student Attendance

Through Month 7, CCHS was at a 94.07% attendance, up 1.32% at the same time the previous school year.

As of Friday, April 15, our yearly average was 94.11%.

If attendance rises to 94.14%, we will have a nineteen year high.

Maintaining anything above 94% will give us at least a fourteen year high.

Staff Attendance

At the end of March, our staff had an average of 96.17% attendance.

Student Behavior

Infinite Campus data indicates a major drop in discipline referrals since the same time during the 2014-2015 school year.

2014-2015 school year through April 15 - 372 discipline events involving 118 students

2015-2016 school year through April 15 - 130 discipline events involving 62 students

Our Secret

There is a mutual respect among staff and students.

We know our students, building positive relationships with them.

We provide a safe and nurturing environment for our students.

Students are given a voice in several areas, academically and socially.

Administration focuses on communication with staff.

We genuinely smile a great deal, we offer specific and timely praise to both students and staff, and we truly believe in what we do.

We essentially follow the Golden Rule.

Student Learning & Support Services (Action Items)

Treasurer's Report

Motion Passed: Approval of the treasurer's report passed with a motion by Mr. Terry Riley and a second by Mrs. Faye Pharis.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mr. Terry Riley	Yes
Mrs. Faye Pharis	Yes
Ms. Donna Thurman	Yes

Independent Auditor Proposal for SY 2016-17

Motion Passed: Approval of the Independent Auditor Proposal for SY 2016-17 passed with a motion by Mr. Lovell Grider and a second by Ms. Donna Thurman.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mr. Terry Riley	Yes
Mrs. Faye Pharis	Yes
Ms. Donna Thurman	Yes

Non-Traditional Instruction Program Application for SY 2016-17

Motion Passed: Approval of the NTI program application SY 2016-17 passed with a motion by Ms. Donna Thurman and a second by Mrs. Faye Pharis.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mr. Terry Riley	Yes
Mrs. Faye Pharis	Yes
Ms. Donna Thurman	Yes

Consent Agenda

Motion Passed: Approval of the consent agenda passed with a motion by Mr. Terry Riley and a second by Ms. Donna Thurman.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mr. Terry Riley	Yes
Mrs. Faye Pharis	Yes
Ms. Donna Thurman	Yes

Minutes of Previous Meeting SY 2015-16 Calendar Amendment

Rationale:

The state passed another calendar relief bill this year that will aid us by allowing us to get out of school a day sooner. We will be allowed to count instructional minutes only (without regard to day requirement), and we have enough extra time to allow us to have our last day of students on MAY 25 instead of the 26th. That also means another planning day will be needed for contract purposes. LAST DAY FOR STUDENTS May 25; PLANNING DAYS FOR STAFF May 26 and 27.

Facility Use Agreements

Overnight Trip Requests

Payment of Claims and Salaries

Notification of Personnel Actions

Public Comment

Adjournment

Motion Passed: Adjournment of the meeting passed with a motion by Mr. Lovell Grider and a second by Ms. Donna Thurman.

Mr. Lovell Grider	Yes
Mr. Danny Lee	Yes
Mr. Terry Riley	Yes
Mrs. Faye Pharis	Yes
Ms. Donna Thurman	Yes