T

Job Title: Certified Teacher
Job Class Code: 2010, 2025, 2030, 2040, 2050, 2060
Pay Scale: per salary schedule

Reports to: Principal
Work Schedule: per salary table
Approval Date: June 16, 2016

PERFORMANCE RESPONSIBILITIES

- Meets and instructs assigned classes in the locations and at the times designated
- Plans a program of study that, as much as possible, meets the individual needs, interests, and abilities of the students
- Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students
- Prepares for classes assigned and shows written evidence of preparation upon request of immediate supervisor
- Encourages students to set and maintain standards of classroom behavior
- Guides the learning process toward the achievement of curriculum goals and establishes clear objectives for all lessons, units, projects, and the like to communicate these objectives to students
- Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved
- Strives to implement, by instruction and action, the district's philosophy of education and instructional goals and objectives
- Assesses the accomplishments of students on a regular basis and provides progress reports as required
- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities
- Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation
- Assists the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner
- Makes provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms
- Plans and supervises purposeful assignments for instructional teacher aide(s) and volunteer(s) and, cooperatively with department heads, evaluates job performance
- Strives to maintain and improve professional competence
- Attends staff meetings and serves on staff committees as required
- Maintains regular attendance and professional dress
- Performs other duties as assigned

MINIMUM QUALIFICATIONS

Education: Bachelor's Degree in field of assignment (minimum requirement)
Certification/Licensure: Valid Kentucky Teaching Certification for area and grade level of assignment

IMPORTANT NOTES

This document provides descriptive information about the aforementioned Cumberland County School District's position. Work actually performed by incumbents in this position may vary. Although this document may be used for recruiting, staffing, or career planning, the information contained herein should only be used as a guideline or recommendation for the content and qualifications for this position. An individual's ability to meet the qualifications and capabilities described in this document is not a guarantee of employment or promotion. Cumberland County School District reserves the right to make changes to this document as deemed necessary without providing advance written notice. This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.