

**CUMBERLAND COUNTY SCHOOL DISTRICT
JOB DESCRIPTION**

Job Title: Band Director
Job Class Code: 5135
Pay Scale: per salary schedule

Reports to: Principal
Work Schedule: per salary table
Approval Date: June 16, 2016

PERFORMANCE RESPONSIBILITIES

- Act as educational leader for students participating in extra-curricular band activities.
- Act as liaison between students, administration and parent booster groups (if applicable).
- Attend meetings of booster groups and county-wide band directors.
- Set rehearsal and performance schedules (Fall/Spring concerts, community performances) in cooperation with other school activities.
- Design content of extra-curricular activities.
- Coordinate communications/publicity for all related events.
- Coordinate auditions for extra-curricular activity.
- Coordinate selection, distribution and maintenance of uniforms.
- Distribute and maintain school-owned instruments and equipment.
- Plan field trips as appropriate within board policy.
- Arrange transportation related to extra-curricular events.
- Coordinate and facilitate concerts of extra-curricular activity.
- Coordinate fundraisers with parent booster groups (if applicable) and maintain accurate records.
- Participate in county-wide arts functions.
- Participate in appropriate competitions/adjudications (in- and out-of-system)
- Collaborate with Arts colleagues on arts related functions within the school (e.g.
- Coordinate and facilitate recruiting for the instrumental program.
- Perform other duties as assigned by the school principal

MINIMUM QUALIFICATIONS

Education: Bachelor's Degree

Certification/Licensure: Holds a Valid Kentucky Teacher Certification

IMPORTANT NOTES

This document provides descriptive information about the aforementioned Cumberland County School District's position. Work actually performed by incumbents in this position may vary. Although this document may be used for recruiting, staffing, or career planning, the information contained herein should only be used as a guideline or recommendation for the content and qualifications for this position. An individual's ability to meet the qualifications and capabilities described in this document is not a guarantee of employment or promotion. Cumberland County School District reserves the right to make changes to this document as deemed necessary without providing advance written notice. This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.