

**CUMBERLAND COUNTY SCHOOL DISTRICT
JOB DESCRIPTION**

Job Title: Assistant Coach
Job Class Code: 7345, 5110
Pay Scale: per salary schedule

Reports to: Athletic Director
Work Schedule: per salary table
Approval Date: June 16, 2016

PERFORMANCE RESPONSIBILITIES

- Assist in promoting sports in the school and community.
- Assist the head coach in planning the athletic program.
- Assist the head coach in organizing and supervising practices.
- Assist the head coach in teaching individual fundamental skills, team plan, team strategy and rules and regulations of the game.
- Assist the head coach in teaching good sportsmanship and self-control.
- Assist in checking eligibility of participants, including insurance coverage and parent consent.
- Assist students by providing a proper role model, emotional support, patience, a friendly attitude and general guidance.
- Conduct learning experiences, under the direction of the coaches, with small groups of student athletes.
- Recommend the purchase of equipment, supplies and uniforms as appropriate for the health, safety and welfare of student athletes.
- Perform related duties as assigned.

MINIMUM QUALIFICATIONS

Education: Any combination equivalent to a high school diploma or G.E.D. Certificate or demonstrated progress toward obtaining a G.E.D. as required by Kentucky law.

Certification/Licensure: Current certification in first aid and CPR.

Experience: N/A

IMPORTANT NOTES

This document provides descriptive information about the aforementioned Cumberland County School District's position. Work actually performed by incumbents in this position may vary. Although this document may be used for recruiting, staffing, or career planning, the information contained herein should only be used as a guideline or recommendation for the content and qualifications for this position. An individual's ability to meet the qualifications and capabilities described in this document is not a guarantee of employment or promotion. Cumberland County School District reserves the right to make changes to this document as deemed necessary without providing advance written notice. This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.