

**CUMBERLAND COUNTY SCHOOL DISTRICT  
JOB DESCRIPTION**

Job Title: Agriculture Teacher  
Job Class Code: 2060  
Pay Scale: per salary schedule

Reports to: Principal  
Work Schedule: per salary table  
Approval Date: June 16, 2016

**PERFORMANCE RESPONSIBILITIES**

- Prepare course materials such as syllabi, homework assignments, and handouts.
- Evaluate and grade students' class work, laboratory work, assignments, and papers.
- Keep abreast of developments in their field by reading current literature, talking with colleagues, and participating in professional conferences.
- Prepare and deliver lectures to undergraduate and/or graduate students on topics such as crop production, plant genetics, and soil chemistry.
- Initiate, facilitate, and moderate classroom discussions.
- Conduct research in a particular field of knowledge, and publish findings in professional journals, books, and/or electronic media.
- Supervise laboratory sessions and field work, and coordinate laboratory operations.
- Supervise undergraduate and/or graduate teaching, internship, and research work.
- Compile, administer, and grade examinations, or assign this work to others.
- Advise students on academic and vocational curricula, and on career issues.
- Plan, evaluate, and revise curricula, course content, and course materials and methods of instruction.
- Maintain student attendance records, grades, and other required records.
- Write grant proposals to procure external research funding.
- Collaborate with colleagues to address teaching and research issues.
- Maintain regularly scheduled office hours in order to advise and assist students.
- Participate in student recruitment, registration, and placement activities.
- Select and obtain materials and supplies such as textbooks and laboratory equipment.
- Act as advisers to student organizations.
- Participate in campus and community events.
- Serve on academic or administrative committees that deal with institutional policies, departmental matters, and academic issues.
- Provide professional consulting services to government and/or industry.
- Perform administrative duties such as serving as department head.
- Compile bibliographies of specialized materials for outside reading assignments.

**MINIMUM QUALIFICATIONS**

Education: Bachelor's Degree  
Certification/Licensure: Valid Kentucky Agriculture Teaching certification

**IMPORTANT NOTES**

*This document provides descriptive information about the aforementioned Cumberland County School District's position. Work actually performed by incumbents in this position may vary. Although this document may be used for recruiting, staffing, or career planning, the information contained herein should only be used as a guideline or recommendation for the content and qualifications for this position. An individual's ability to meet the qualifications and capabilities described in this document is not a guarantee of employment or promotion. Cumberland County School District reserves the right to make changes to this document as deemed necessary without providing advance written notice. This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.*